



HUMANE SOCIETY
INTERNATIONAL



WSPA
World Society for the Protection of Animals

TERMS OF REFERENCE

History

The ICAM (International Companion Animal Management) Coalition was formed in 2006 as a forum for discussion on companion animal population management globally. The impetus for this coalition came from the realisation that several of the main funding bodies for companion animal population management internationally had similar views on how this management could be most effectively run, but there was no common forum where any differences or developments could be discussed nor collaborative guidance provided. This coalition hence allowed for an exchange of views and collaborative work, to improve understanding of our common goals and methodologies.

Mission

To support the development and use of humane and effective companion animal population management worldwide.

Goals

- To share ideas and data
- To discuss issues relevant to population management and welfare
- To agree definitions and hence improve understanding
- To provide guidance as a collegial and cohesive group

Activities

- Production of publications and fact sheets available via the ICAM Coalition website
- Focused workshops with invited speakers to facilitate discussion
- Open meetings/seminars alongside relevant conferences

Structure and finances

The coalition does not have legal status as a group, nor an income. Activities requiring financial input will be funded via the management members, percentage input of finances is to be ideally equal among members, although this will be at the discretion of the management team.

Members and governance

The membership of the ICAM Coalition is split into 2 tiers: a management team and a consultative group.

Consultative group

The consultative group is open to any society that has declared aims and objectives in line with the mission and goals of the coalition, or any authority that has an interest in humane companion animal management. It is also open to individuals or scientific bodies who have expertise that can support the mission and goals of the coalition.

- The consultative group will automatically be included on the review panel for any publications or fact sheets being produced by the coalition.
- They will have the opportunity to put forward subjects to be reviewed by the coalition.
- They will be invited to open meetings as arranged by the management team (to be held on average once every 18 months).

Applications to the consultative group are through the ICAM Coalition secretary. The management team will consider applications at each management team meeting. Membership of the consultative group lasts two years, at the end of this period the organisation, authority, individual

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or scientific body will be contacted by the management team and asked whether they want to continue as part of the consultative group or end their involvement.

Management team

The management team is comprised of the main funding bodies for companion animal population management globally and key specialist groups. The team is kept at a restricted size for efficiency. Responsibilities of the management team include:

- Overseeing the day-to-day management of the group
- Final editorial panel for publications and associated documentation, following consideration of comments from the consultative group and other relevant people
- Final decision on work plan and subjects to be reviewed
- Organising meetings (management and open)
- Considering and approving applicants to the consultative group
- Voting on membership of the management team and roles within it
- At least one representative of the organisations that constitute the management team is expected to attend every meeting (in person or over the phone)- failure to attend three consecutive meetings will result in future membership to the management team being reconsidered by the other members
- The tenure for membership of the management team is two years, after which each organisation can choose to remain or leave the team

The current management team includes the following organisations:

- The World Society for the Protection of Animals (WSPA)
- The Humane Society International (HSI)
- The International Fund for Animal Welfare (IFAW)
- The Royal Society for the Prevention of Cruelty to Animals (RSPCA) International
- The World Small Animal Veterinary Association (WSAVA)
- The Alliance for Rabies Control (ARC).

Meetings

There are three types of meetings held by the ICAM coalition: management team meetings, focused workshops and open meetings.

Management team meetings are held four times per year, attended by the management team only.

Focused workshops are usually held to inspire debate and discussion at the outset of commencing a new subject (hence are likely to occur once per year). These are attended by the management team and invited speakers and attendees from both the consultative group and externally.

Open meetings are usually held as satellite meetings to a relevant conference and are likely to occur once every 18 months. They will attempt to cover more than one subject and aim to inspire debate and discussion with a far wider audience. Attendance will be for the management team, general members and external speakers.

Reporting on ICAM Coalition

All members of ICAM Coalition have the freedom to state they are a member of the management team or consultative group, but only text/positions that have been agreed and published by the management team can be publicly stated as the opinion of the ICAM Coalition.

Signed on behalf of:

International Companion Animal Management Coalition



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The World Society for the Protection of Animals:


SIGNATURE

ELY HIBY
PRINT NAME

7th March 2008
DATE

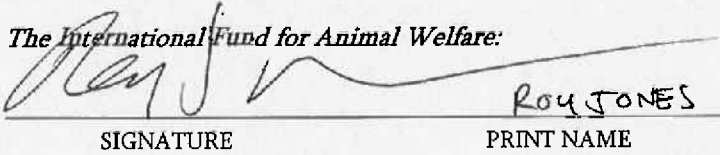
The Humane Society International:


SIGNATURE

ANDREW ROWAN
PRINT NAME

4 Nov 2008
DATE

The International Fund for Animal Welfare:


SIGNATURE

ROY JONES
PRINT NAME

7th MARCH '08.
DATE

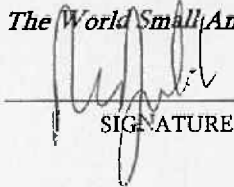
The Royal Society for the Prevention of Cruelty to Animals International:


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C. FARREN
PRINT NAME

7/3/08
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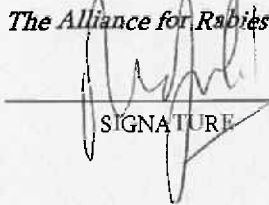
The World Small Animal Veterinary Association:


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PRINT NAME

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The Alliance for Rabies Control:


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R. BUTCHER
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